

Report to the Board of Regents

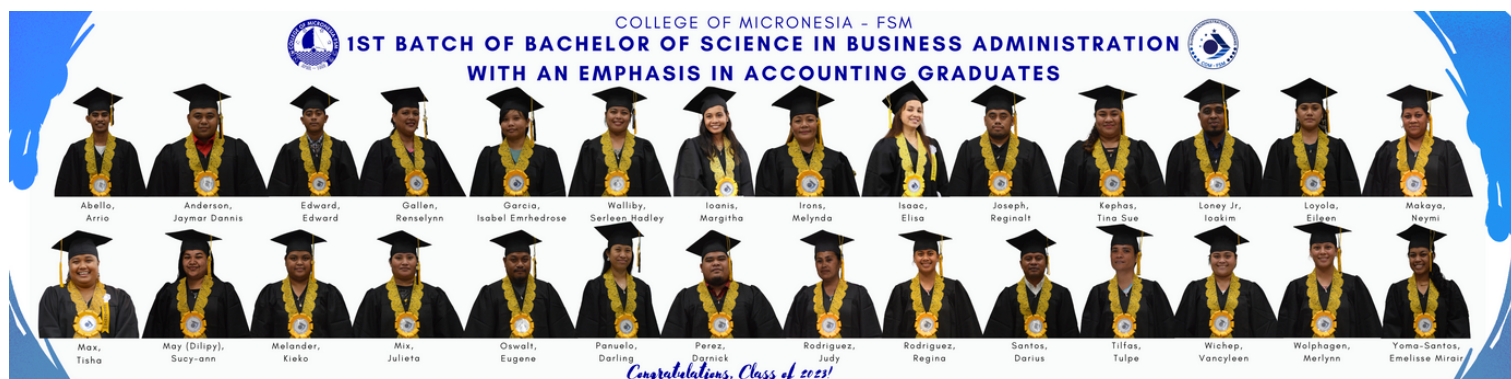
April, 2024

IA

MISSION STATEMENT

"The department for instructional affairs is the center for academic activities of the college that is committed to student success and achievement by providing leadership and guidance in all instructional affairs across all site through continually sustaining the quality of academic and career & technical educational programs and improving learning support services, strengthening faculty and staff, and collaborating with internal and external stakeholders."

Historic Graduation: First BSBAA Graduates Fall 2023



In Fall 2022, the college debuted its very first Baccalaureate Program, called, in full, the **Bachelor of Science in Business Administration with an emphasis in Accounting program (BSBAA)**. The program consists of 56 credit hours distributed amongst 18 courses, of which, 11 are 300-level courses, and the rest 400-level.

With this exciting addition to the College's roster of programs, students were eager to jump into enrollment right after earning their Associate of Science in Business Administration. With proper advertising and word-of-mouth promotional measures, not only continuing students enrolled into the new program, but former graduates who were informed and interested returned to further polish their credentials.

It is a statement containing no hyperbole to say that enrollment was a huge success! The courses offered under the program frequently exceeded the enrollment cap of 25 students. This showed the excellent progress of enrollment; however, it also translated into overloads for the instructors. Nonetheless, these self-sacrificing instructors were willing to take in more work to help these students progress in their studies, exemplifying the "student-centeredness" aspect of the College's mission statement.

And in the latter part of the Fall 2023 semester, the product of hard-working students, experienced mentors, and a supportive institution was clear. In COM-FSM's 78th commencement exercises, a whopping 28 students of the BSBAA program graduated, 4 with the status of Summa cum Laude, 2 Magna cum Laude, and 1 cum Laude, which is a first in the College's history, and a tremendous improvement from the previous semester. All 28 graduates are pictured above, and the College hopes to one day witness again this magnitude of achievement.

A Glance At IA Inside Reports

- Sustaining the Quality of Instructional Programs
- Strengthening Faculty
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Strengthening Faculty



Novel Share-A-Dish Day Piloted

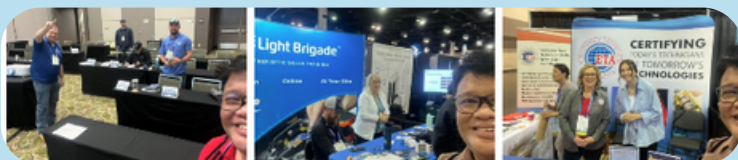
On the 9th of February, the Instructional Affairs Department debuted its first Share-A-Dish Day, where faculty and administrative staff meet to share a meal and discuss recent issues, developments, and ideas.

The Dean of Academic Programs, Kasiano Paul, opened the occasion with welcoming remarks and encouraged the faculty to share anything and everything they saw fit to discuss. National Campus Instructional Coordinator, Joseph Felix Jr., shared the Fall 2023 Course-Level Assessment Results for National Campus, stating that over 140 of the 186 sections offered were already assessed. The Vice President for Instructional Affairs, Delihna Ehmes, shared new changes to enrollment procedures, where a Placement Test would be used rather than an Entrance Test in order to accommodate the recent decline in enrollment. The faculty commented on the matter and shared personal teaching experiences, touching on both their weaknesses and strengths. Briefly, before the conclusion of the event, the VPIA thanked the faculty, and expressed her excitement for future 'dish-sharing' (both verbal and actual meals), where she coined the name Share-A-Dish. Set on the first Friday of each month, the Education Division members will host the next event.



IWCE Conference and Workshop

As told by Professor **Nelchor Permitez**, Ed. D: "During the conference (Day 1 & 2), I gained insights into the latest telecommunication technologies such as wireless, cyber security, and distributed antenna systems. Speakers focused on both marketing their products and showcasing emerging industry technologies. At the ETA FOI workshop, we delved into fiber optic theory, standards, and codes. Following instruction and assessment from Light Brigade (Training provider by ETA), I passed the assessment. In the workshop's later days (Day 3 & 4), we engaged in hands-on activities with tools for fiber optic cutting, splicing, troubleshooting, and repair. ETA FOI certification required passing a 75-question exam ... To my relief, I scored a perfect 75/75, maintaining COM-FSM's reputation. One valuable addition from the conference and workshop that enhances our instructional toolkit, supporting continuous improvement and best practices, is the incorporation of holographic technology. Similar to what's seen in movies like Avatar and Iron Man, three-dimensional images and videos can now be utilized during lectures and demonstrations to reinforce learning. We've introduced the use of a teacher's table camera, seamlessly connecting small materials, parts, and even real-time book photos directly to our smart-board during lessons."



IA_GOAL_3. Ensure professional development for faculty and staff



Sustaining the Quality of Instructional Programs



IA Department Receives 3 New Vans

The IA department is thrilled with the additions of 3 new vans and is excited about the opportunities they will bring for both faculty and students. The vans' comfortable designs make them a top choice for the department's transportation needs. With a carrying capacity of up to 15 people, the vans are perfect for transporting groups of students to various locations. The spacious interior also provides ample room for storing luggage and equipment, eliminating the need for additional trips. With these vans, the college's Instructional programs can now offer a wider range of opportunities for their students. Internships and field trips, for example, can now be organized more efficiently, allowing students to gain real-world experience and explore new places.



IA_GOAL_1. Assure quality of academic and career & technical education programs



Cengage Unlimited

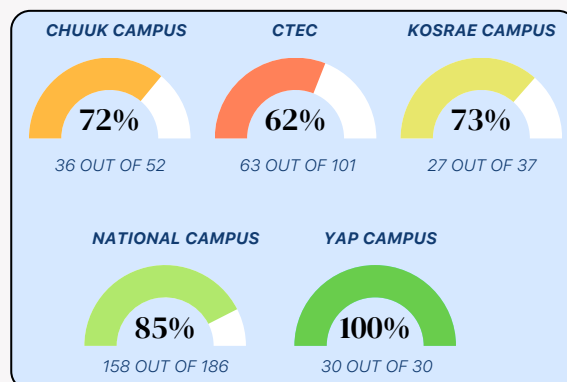
Cengage will be offering a semesterly plan starting in Fall of 2024, where all digital resources (e-books and related study guides, educational clips, and learning tools) will be available for 4 months (one academic semester) for a measly price of \$130 per semester. This translates to many benefits for both students and faculty. For students, they no longer have to be burdened by the accumulated cost of textbooks, which usually adds up to more than \$500 per semester. For faculty, the unlimited textbooks covering a myriad of learning subjects will allow them to choose chapters from different texts to support them to teach in a way to allow the students to achieve the appropriate learning outcomes, as promised by the college. They will also have the ability to add digital learning resources from other websites to the text that they see fit.



IA_GOAL_1. Assure quality of academic and career & technical education programs



CLA Consolidated Reports: Fall 2023



AP_GOAL_3. Ensure assessment of student learnings.



IC_GOAL_3. Assure evaluation of instructional programs and courses.

Source: COM-FSM AMS (TracDat)

LRC Corner

Improving Learning Support Services

LRC Highlights: CTEC

The Learning Resource Center at CTEC had its fair share of supporting students and College staff alike in the 1st quarter of 2024, starting by assisting EN120A Expository Writing I students by allowing the usage of computers for research and assignment-making purposes. A presentation on Cengage Textbooks and a sneak peek at the coming Cengage Unlimited platform by Ms. Teresa Aureus, the staff & faculty development day. Fifteen (15) journal magazines were also donated to CTEC LRC from the National Campus LRC.

LRC Highlights: Chuuk Campus

Two people were hired to fill the roles of Librarian and Library Assistant II in Chuuk Campus's LRC. The Library Assistant II position, however, was again vacant in March. Three Work-Study students were hired to gain work experience and help assist with the provision of library services. Acting LRC Director, Karleen Samuel, and National Campus LRC Staff, Lucy Oducado, visited Chuuk LRC to provide library training services.

LRC Highlights: Kosrae Campus

Two backup batteries were purchased, as per the request from the Kosrae Campus's Learning Resource Center. Other acquired materials include: 8 periodicals, 12 mouse pads, 1 extension cord, and 2 packs of dry erase markers.

LRC Highlights: National Campus

Three National Campus LRC positions are advertised and await hiring. A farewell reception was held for fellow LRC worker, Bruce Robert as he retires. LRC hired a special contract, Scarlet Lebehn to assist in providing services in the library. A meeting was held with Jane Barnwell to determine ways to move and discuss the possible methods of growth regarding the Pacific Digital Library Project.

LRC Donations

Evaluation and assessment of books in the technical room was conducted to identify materials needed to be removed, set aside for donations, and to be shelved. Weeded materials from last year and this year were donated to Madolenihmw High School, PICS, and the Pohnpei Public Library. Donated materials include newspapers, magazines, journals, books, periodicals and periodical cases.

Received

Several databases that contained reliable electronic resources to support learning and research at the National Campus LRC were renewed. The National Campus LRC also received 20 journals and newspapers which are currently on display, and 111 donated materials from the World Health Organization office. Additionally, rearrangements were made to previous shelved materials to support ordering efficiency. The inventory of Journals & Magazines purchased last year was also conducted and a list of titles paid was identified and claimed.

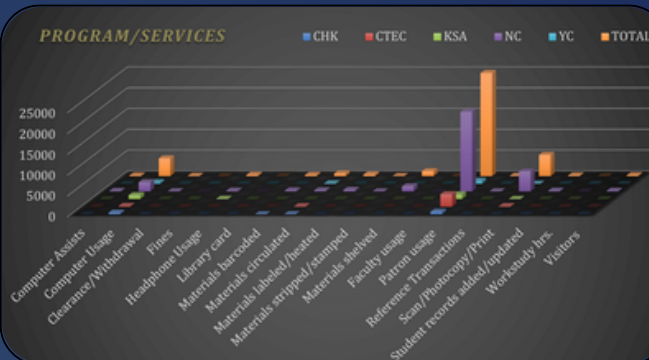
Equipment Developments

A new air conditioning unit was installed in the library to provide additional cooling and comfort for the study area. In line with this development, two instruments have been installed on the MITC restroom doors to prevent the cool air from escaping the office. The LRC conference room was also cleaned up and reorganized to avail space for library meetings and breaks.

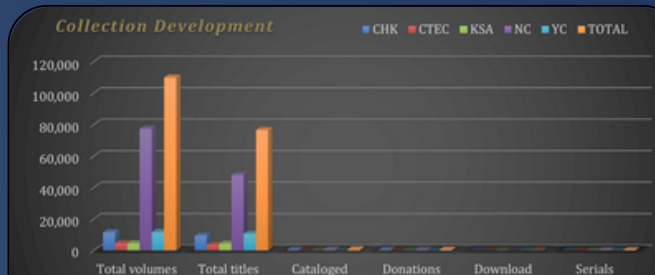
Issues

Several staff members have resigned, resulting in assignments being restructured to support and accommodate the operation of the library services.

LRC Programs and Services



LRC Collection Development



	CHK	CTEC	KSA	NC	YC	TOTAL
Total volumes	11,599	4,663	4,524	77,536	11,706	110,028
Total titles	9,534	3,708	4,307	48,296	10,770	76,615
Cataloged	219	0	10	509	0	738
Donations	219	15	0	229	0	463
Download	0	2	0	1	0	3
Serials	0	0	19	124	0	143



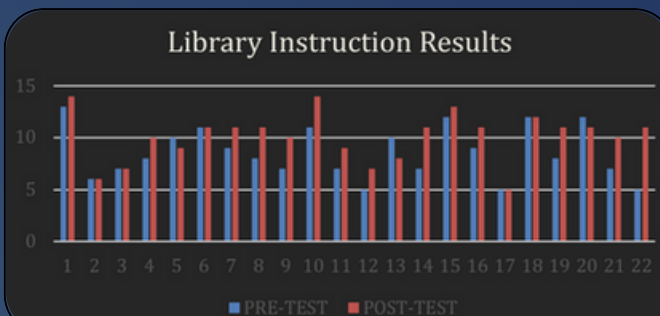
LRC_GOAL_4. Assure professional and efficient services to library users

Teaching in the Library

Five library instructions were conducted. Pre- and post-tests consisting of fifteen questions each were also administered to the 22 students in NU 100 class, and the results demonstrated favorable results. The table below shows the five classes conducted in the LRC and the graph shows the pre-test and post-test results of the 22 NU100 students:

Module	Class / Instructor	No. of Students	Date/Time	Location Conducted
Module 2 & 3 (OAPC & E-Journals)	NU 123 Ms. Rudelvin Dacanay	20	17-Jan-24 2:00-2:55 PM	Nursing Lab #3
Module 2 & 3 (OAPC & E-Journals)	SS 280 Ms. Karen Kan-Lun Tu	11	23-Jan-24 8:30-9:25 AM	New Zealand Room LRC- 2 nd Floor
Module 2 & 3 (OAPC & E-Journals)	SS 280 Ms. Karen Kan-Lun Tu	13	23-Jan-24 9:30-10:25 AM	New Zealand Room LRC- 2 nd Floor
Module 2 & 3 (OAPC & E-Journals)	NU101 Ms. Gamette Gorospe	23	26-Jan-24 10:00 -10:55AM	Nursing Lab #3
Module 2 & 3 (OAPC & E-Journals)	NU100 Ms. Gamette Gorospe	22	30-Jan-24 10:00 - 10:55AM	Nursing Lab #3

Pre-Test and Post-Test Results



LRC_GOAL_1. Ensure adequate resources, facilities and services to support learning and teaching

Spreading Awareness to Future Enrollees

As a part of the College's effort to promote its programs, it has initiated visits to high schools. In these visits, both administrative staff and faculty work together to present the available programs in a manner that would encourage the students to enroll in a post-secondary program right at home.




Most students are not aware of the variety of programs that the college offers. With this, they opt to venture outside the comfort of their home islands in search for their desired learning subjects.



However, the purpose of the visits to these institutions is to change that perspective by bringing information directly to the students and showcasing the many educational opportunities locally available. The students are introduced to technical trainings in Certificate programs, programs in Associate Degrees in Arts and Sciences, and Baccalaureate programs that are just within reach.



With these visits, the college hopes to empower the young students to make decisions about their future educational endeavors, although on their own, informed.

 IA_GOAL_4. Assure stakeholders collaboration

Authentic Assessment

Field Trip to Yela Ka Forest - Kosrae Campus

Students in **SC 117 - Tropical Pacific Ecology** took a field trip to the only *Terminalia Carolinensis* forest that exists today. Part-time professor, Dr. Nick Zoa, accompanied his students on the field trip alongside long-time companion and UW Plant Science Professor, Dr. Liz Van Volkenburgh.



New Hands on Electronics - CTEC

Pictured to the right are two Electronics Engineering Technology students in practice with their soldering skills. In defiance of the electronics field stereotypes, female students are also enrolled in this program. In fact, the 10-hour OSHA Industry course consisting of 14 training modules was completed by three students this semester, two male and one female.



 AP_GOAL_1. Ensure development, delivery, and quality of all academic programs

Visiting State Campuses

Yap Campus and FMI (January 9 - 19)

On her visit to Yap, the VPIA conducted regular meetings with the Dean and the faculty from both the Yap campus and its sister site Fisheries and Maritime Institute.

She observed the operation of both sites and welcomed feedback from staff and faculty through in-person meetings and online survey tools. With the assistance of the Yap campus Dean, the VPIA also re-evaluated the campus personnel and



vacancies. The VPIA also urged the faculty and administrators to propose alternatives to combat the enrollment issues at FMI and to prepare to implement Class 4 - level courses. Additionally, five FMI instructors were sent to Japan to undergo intensive maritime training in preparation for these Class 4 - level courses.

CTEC (February 13, 15, & 16)

In CTEC, the VPIA followed up on previous issues concerning internet connectivity. Meetings were held with CTEC management and faculty on two separate occasions. A tour of the campus facilities and the TRIO facilities at Moylan's building was also conducted in this site visit.

Kosrae Campus (February 26 - March 1)

At the Kosrae Campus, the VPIA held meetings with the faculty and staff and encouraged them to voice their concerns. Internet connectivity issues and being short-staffed was on top of the list of concerns. Renovations and reconstructions of the facilities were also followed up on. The VPIA also met with relevant offices and agencies to spread awareness of the programs offered at the college.

Accompanying VPIA Delihna Ehmes was Fiji Phillip, recently hired as the College's AMS Support Staff, who was tasked to conduct faculty training and introduce the new assessment platform the college will be using.

Chuuk Campus (March 4 - March 8)

In Chuuk, the VPIA again held meetings with the faculty and staff, encouraging them to voice any concerns they had. The internet connectivity issue was addressed. Renovations and reconstructions of the facilities were also followed up on. The VPIA also met various offices and agencies to spread awareness of the programs offered at the college as an effort to combat student enrollment and retention issues that the college is facing. Fiji Phillip conducted another faculty training to introduce the new assessment platform the college will be using to the Chuuk Campus faculty.

 IA_GOAL_4. Assure stakeholders collaboration

Featured Campus

Yap Campus

Yap Campus is located in Yinuf Village on the main island of Yap. The campus is conveniently located across Yap High School occupying leased public land. It serves **150 students** each semester and about 80-100 students during the summer. In response to the COVID-19 pandemic, the college began to offer online instruction, making all degree and certificate courses readily available and accessible to all students across the FSM with internet connectivity, with the exception of courses with laboratory components. At Yap Campus,



we work hand-in-hand to nurture our students to succeed in all their courses and educational ambitions through tutorials, student engagement activities, counseling, and Financial Aid assistance. We foster academic advisement through POW WOW meetings between advisors and their respective advisees. Other resources to promote student success, our top priority, include a Learning Resource Center, Student Center, computer labs, an active SBA, and SEG Work Study. Our outreach programs include Cooperative Research Extension (CRE), which promotes agriculture and aquaculture projects, research, and extension services in our communities, and Upward Bound TRiO Program. Yap UB is federally funded by US Department of Education with the goal of serving Yap High School students to complete their secondary education and achieve a college degree.

Campus TIDBITS

The Goods:

- ✧ Red Cross Micronesia chapter representatives conducted First Aid & CPR training to several of the staff and security officers.
- ✧ Refrigeration & Air Conditioning RAC Training/Bootcamp was conducted at Yap campus by CTEC Bertoldo Esteban.
- ✧ The Internet connection speed has increased from 100 to 200 megabytes per second thanks to VPIEQA and VPIA.
- ✧ The restructuring of the administration led to the need for only one dean to oversee both Yap Campus and FMI, increasing efficiency.
- ✧ Yap Campus donated \$2500 to COM's Endowment Fund
- ✧ Rosemary Manna and Sarah Mooteb added a Bachelor's degree and a Master's degree (respectively) to their academic credentials.
- ✧ Yap campus has initiated program awareness visits to local high schools
- ✧ Yap Campus will hold a College Fair on the 12th to showcase the college's programs and services in partnership with relevant agencies and organizations.

Faculty Development

Professional Development Days

Faculty Professional Development Day took place on March 19th with shared virtual sessions with all faculty across the system.



Afternoon sessions were conducted face to face with presentations on the following – Teaching Resources & iPad training, authentic Assessment, Faculty Survey Results on ACCJC SLO Rubric Statement 7, and Team building games.

Campus wide Development Day for both YC & FMI was held on March 20th for all faculty and staff. Presentations included the following:

Anti-Human Trafficking, El Nino, JICA-FMI Project, Invasive Species Update (LFA), Public Education on Referendum, and team building activities.



Refrigeration & Air Conditioning RAC Training/Bootcamp was conducted at yap campus by CTEC Bertoldo Esteban from March 4 – 15 with 12 trainees, including 4 staff from both campuses. This was a collaborative effort and partnership between CTEC, Yap Campus, and Yap Manpower Development Division, which provide partial funds (\$10,000) to cover the cost of training.



YCD_GOAL_4. Ensure continuous improvement to maintain quality of programs, operations, and services.

Celebrating Successful Developments

Yap Campus Students, faculty, & staff celebrate the success and achievements of Rosemary Manna and Sarah Mooteb. Ms.Manna completed her Bachelor's in Accounting and Ms.Mooteb completed her Masters in Project Management.



In addition to these exemplary developments, a few other faculty and staff members are making progress themselves:

Berton Miginigad, IT Technician II, is close to completing his baccalaureate degree in Information Technology & Network Administration from Walden University.

Delphina Giyetinag, ACE Mentor, started her master's program (PACMED) with the University of Hawaii-Manoa. She is a member of the Yap DOE cohort

YCD_GOAL_5. Assure responsive and beneficial community engagement.

Featured Program

Agriculture & Natural Resource Management Program

The long cherished goal of creating education that was suited to the needs of the Micronesian economy was addressed by the creation of three new sector industries during the mid-1980s. The three major industries other than government and education in Micronesia were tourism, farming and fisheries. FSM government requested that the College create programs in Agriculture and Marine Science. In 1981, the members of the College (College of Micronesia-FSM, Palau Community, and Marshall Island Community College) granted the U.S Land Grant Status. This program was created by an act of the Congress of Micronesia, to fulfill the long cherished goal of creating education that was suited to the needs of the island economy. In 1981, the Community College of Micronesia was given a Land Grant Institutions status by the United States Congress through the United States Department of Agriculture as part of the compact of free association between the United States and the three Micronesian entities. This fund created the College of Micronesia, which included FSM, RMI, and ROP. Programs that were established include the Cooperative Extension Service (CES), Agriculture Experiment Station, (AES), and a residential agriculture instruction program (RI). The Agriculture A.S. Degree Program was established in early 1990's and had its first graduate in 1993. The FSM and the United States of America continues to support the program because they believe that agriculture is an important component of FSM's economic. Over many years the US continues to provide support to the program by providing funds to pay faculty salaries, providing support for scholarship through Agriculture development in the Asia Pacific (ADAP). Just recently the ADAP program ended and new programs developed; one of the most recent programs that support the agriculture program was the CARIPAC program that is under our CRE program today. Today student enrollment and transfers have increased and more students are graduating from this program each year.



IA_GOAL_1: Assure quality of academic and career & technical education programs.

UOG College of Applied Sciences: Agriculture and Life Sciences

A team from University of Guam: College of Natural and Applied Sciences – Agriculture and Life Sciences visited Yap Campus. In this team were Frank Cruz, a retired Horticulturist, a staff/research associate, and several Master's degree/graduate students including Rennie Taiwerpal, from Yap. The UOG team had a forum with instructors Dr. Joy Guarin, Dr. Murukesan, and Mr. Francis Ruegorong and Dean of Academic Programs Kasiano Paul.

Their visit was organized by VPCRE Steven to work in cooperation with Yap CRE and the main purpose of the visit to Yap was to work with the college in aligning Agriculture and Marine Sciences programs between the two institutions for a 2+2 pathway including an online option. Discussions were also on how their Master's degree program in Agriculture may be offered fully online.



All students in Yap Campus' Agriculture and Food Technology (CA) program also participated in the presentations by the UOG Team, as well as the UOG team's demonstrations on subjects of agriculture & pruning trees.



IA_GOAL_4: Assure stakeholders collaboration

Program Promises:

To enrich the program, the curriculum is structured to offer a well-rounded education in basic and applied sciences of agriculture to produce agricultural graduates who are employable or capable of succeeding on transferring into four institutions. The program blends comprehensive classroom instruction with practical experience.

The intention of the program is to graduate skilled agriculturists who can further develop and promote agriculture across the nation as well as providing continuing education for in-service state agriculture extension service employees, secondary agriculture teachers and those who are self-employed.

The **Program Student Learning Outcomes** for the Agriculture and Natural Resources Management program are as follows:

- ANRM_PSLO_1. Acquire fundamental concepts and principles of land resources focusing towards development and production in a sustainable manner appropriate to Micronesia.
- ANRM_PSLO_2. Demonstrate basic competencies in the management of land resources and food production.
- ANRM_PSLO_3. Acquire basic skills, knowledge and attitude to manage a sustainable food production enterprise or qualify for entry-level employment in a land resource management related agency.
- ANRM_PSLO_4. Acquire a sound scientific background that will allow transfer to a higher degree program related to land resources and food systems.

ACCJC STANDARD II.1

Academic programs at all locations and in all modes of delivery are offered in fields of study consistent with the institution's mission and reflect appropriate breadth, depth, and expected learning outcomes.

Administrative Profile

Joseph Felix, Jr. - NC Instructional Coordinator

Joseph Felix, Jr. is an alumni of Xavier High School in Chuuk, Park University in Missouri, and National University in California. The latter two are where he received his Bachelors degree in Computer Science and Masters in Information Systems, respectively.

His relationship with the college spanning over two decades showcases that his hardworking nature is a valuable asset that should be retained. Alongside his administrative responsibilities, he also serves as the program coordinator of Bachelor of Science in Education, AA in Pre-Teacher-Preparation Elementary, and TYC in Teacher Prep Elementary

Mr. Felix has been a pillar to both the college and his community, serving as an instructional coordinator to around 40 instructors at National Campus and their 13 programs, while also being the Vice Chair of the board of Pohnpei Utilities Corporation and Secretary of the board of Small Business Guaranteed Financial Corporation.

With his expertise and leadership, he has been instrumental in ensuring the smooth operation of various educational programs at National Campus.

His role as an instructional coordinator showcases his passion for supporting both the teachers and the learners.



Welcome New Faculty

Professor **Ringlen Ringlen** earned his Bachelor's in Business Administration and Economics over 50 years ago in 1973, and his Master's in Educational Counseling in 1981. He had already served the college before, as the VP EMSS for over a decade, as interim President for a year, and as a social science instructor at the National campus for over 4 years - a role that he will be taking up once again.



Dr. **McClain Worswick**, who started as a part-time instructor in Fall 2023, is now a full-time hire. With his Doctorate degrees in Commerce and in Educational Administration, he equips the Business Administration Division with his expertise. He served as an Associate Dean at the Palau Community College, as a Counselor Assistant at La Sierra University, and as a Researcher at the Adventist University of the Philippines, among other roles.



Ms. **Senoleen Santos Booth** was recently hired as a mathematics instructor, bringing with her 20+ years of high school teaching experience. Mrs. Booth earned her Bachelor's degree in Elementary Education right here at the College in 2002. Then in 2013, she earned her Master's degree in Education from San Diego State University. She is currently teaching MS 099, Elementary Algebra, and MS 100, College Algebra.



Mr. **Jaymar Dannis Anderson** was hired by the college as a part-time instructor. He was one of the pioneer BSBAA graduates, and one of the four (4) who earned the status of Summa cum Laude. He is currently teaching 100-level business and general education courses, and is excited to further his educational development and teaching experience to soon become a potential full-time hire.



Instructor Profile

Dr. Joy Guarin

Dr. Joy Guarin finished his Doctor of Veterinary Medicine and Master of Science in Biology degrees at the Virgen Milagrosa University Foundation (VMUF) in the Philippines. He also earned his PhD in Agriculture Education at the Gregorio Arenata University in Manila, Philippines, and has finished 36 credits leading to his PhD in Science Education at VMUF.

Dr. Guarin is a Science and Agriculture professor and has taught at the Yap Campus for more than 15 years and has been awarded six times as the "**Faculty of the Year**" in 2013, 2014, 2015, 2018, 2020, and 2022, and an Award of Recognition for going above and beyond the call of duty for the good of the COM-FSM Yap Campus.

His journey in academe started over 30 years ago, and he has garnered a lot of post secondary teaching experience since then. He also became the Dean of the College of Arts and Sciences in VMUF.

He also fills the role of **Acting Instructional Coordinator**, with the recent IC having resigned. However, this is no unfamiliar task, as he has already held the role of Acting IC from Fall 2012 through Spring 2019.



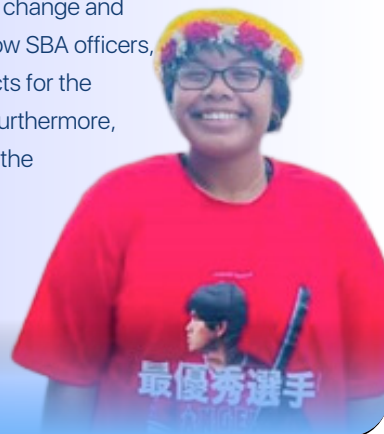
As a seasoned and decorated instructor, he believes that excellence in study can be seen from the perspective of how the student learns the subject excellently, or from the perspective of how the instructor teaches excellence.

Student Profile

Jamee Limei Maayub Iriarte Madracheluib Fatha

Ms. Fatha has been the SBA president for Yap campus since Fall 2022. She finished up her Associates of Art in Pre-Teacher Preparation in Spring 2023, and now pursuing her TYC in Elementary Education. She has been assisting the Upward Bound tutoring program since Spring 2022. She is currently doing tutoring service for high school students and assisting in the debate team.

Back in Spring 2022, she underwent a workshop for IOM spreading awareness on the issues of climate change and global warming. Along with her fellow SBA officers, Jamee came up with various projects for the campus such as weekly cleanup. Furthermore, Jamee was recognized as a one of the Courageous Women of Yap for the Micronesian Productions in Spring 2023. Jamee plans to further her education at University of Guam to go back to Yap and help out the island's education system.



Staff Development: Updated AMS Faculty Training

With the college receiving the updated Assessment Management System, the Nuventive Improvement Platform, proper training should be conducted for the faculty so that they may be able to input their periodic course assessment results using the new platform. This, in conjunction with the VPIA's already planned site visits to Kosrae and Chuuk campuses, brought an opportunity to conduct Assessment Management System Faculty Training sessions.

The following learning outcomes of the training sessions were to be met through an oral presentation and hands-on activities:

- To demonstrate basic understanding of the Assessment Management System
- To demonstrate proficiency in entering course assessment plan information
- To demonstrate proficiency in entering course assessment results
- To demonstrate proficiency in using the document repository
- To demonstrate proficiency in generating reports

The first two sessions were conducted in Kosrae Campus for the 8 faculty members currently teaching this semester.

In the first session in Kosrae Campus, the overview of the AMS was covered. The faculty member also attempted to access the demo AMS site, with all but one failing to gain access to the site.

The underlying problem was quickly diagnosed and fixed for the next session, which required access to the site to complete the hands-on activities.



In the second session, 4 hands-on activities were assigned to the faculty members to assess their skills in navigating through the platform, creating course assessment plans, inputting course assessment results, and creating folders and uploading documents to the document repository in the new AMS. By the end of the session, faculty members started their assigned activities (one completing the entire set in that single sitting).

Faculty training sessions of the same nature were conducted in Chuuk Campus. Again, the first session covered the overview of the new AMS, while the second session covered the assignments used to assess the members' proficiency in different areas when using the new AMS.



After the training sessions in both campuses, the trainer sent out a Post Training Survey to collect input on how to further develop the content for future training sessions.

Program Awareness Brochures

Some residents from all four FSM states admit to being unaware of the programs provided by our college, which could come as a surprise.

This might be a contributing factor to the low enrollment status of the college. To help combat this issue, Program Awareness Brochures were made. Each program division was tasked to create their own brochures in a way that would attract, inform, and retain their potential audiences.






These brochures were distributed by the VPIA to state department heads, including the Kosrae State Director of Education, the Kosrae State Director of Health and Safety, the principal of Kosrae High School, the Chuuk State Director of Education, and the Chuuk State Director of Health and Safety in an effort to spread awareness of the programs.

These brochures would briefly name the program offered by the college, the subjects in which it covers, the courses offered, and the usual completion time, as shown in the samples above. The appropriate contact information is given on the bottom of each brochure.








A Spotlight on Issues

Challenges:

-  Faculty will need to be on board with ebooks which currently the greater number of faculty are not.
-  Assessments by the faculty are submitted every year and every 2, 4, and 7 years but there has not been any feedback from an assessment committee or office which does not exist at this time.
-  Vacancies remain unoccupied after multiple postings.
-  Limited number of staff at campuses resulted in multiple roles for one individual
-  Internet connectivity issues limit the productivity of both staff and students at state campuses

Recommendations:

-  Faculty received training from Cengage and Pearson to understand the benefits of switching to e-books in terms of cost for the college and efficiency in teaching and learning.
-  VPIA and VPIEQA departments need to collaborate to ensure that an assessment committee or office is operating to provide feedback and recommendation for assessments.
-  The VPIA dept. can recommend hard-to-fill positions to have additional compensation or work closely with HRO to find other ways of posting vacancies wider.
-  Provide cross-training for staff and maybe increase salary for existing staff who will carry on additional roles.
-  Starlink Dishes were ordered and installed in requested state campuses to improve internet speed, thus improving communication and productivity levels.