CRE: Final results… from page 6

| Objective 3. Conduct focused educational activities to target audience (at least 70% of participants) to attain ideal BMI within four years.	**Result:** 13% or 644 students showed a decrease in their BMI. 65% of 2,001 participants followed healthy meal portions (My Plate). 60% of 2,001 participants exercised through sports, running, cleaning, and walking. 65% of 2,001 participants developed habit of reducing volume of food high in carbohydrates, fats including turkey and salt. 50% of the 2,001 participants developed the habit of eating fruits and vegetables at least once daily

✅ **DEPARTMENT FOR INSTITUTIONAL EFFECTIVENESS & QUALITY ASSURANCE**
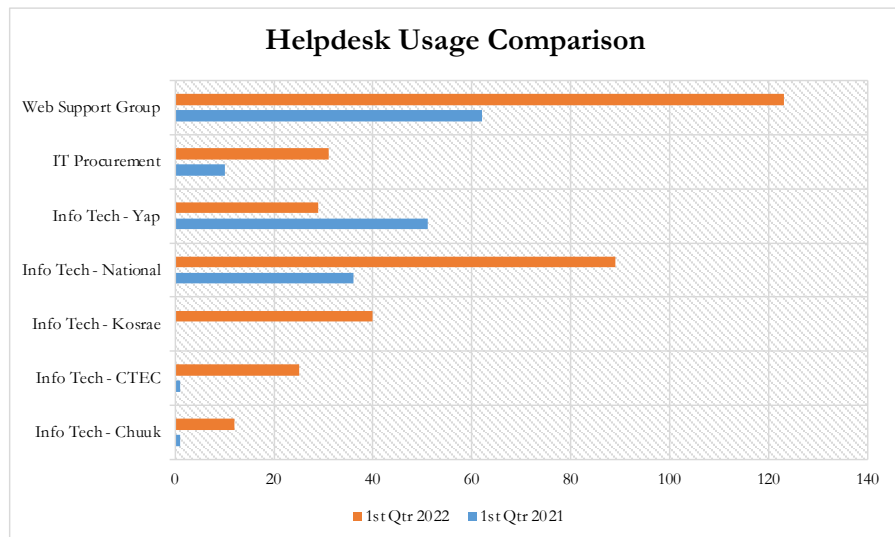Information Technology | Office of Institutional Effectiveness

ITO: ZOOM DATA

A six-month trend analysis shows the college holds an average of 247 zoom meetings a month. With a total of 112 licensed users system-wide, faculty members and administrative users are using Zoom to communicate. Across the college users spend a combined total average of about 2,000 minutes on calls a day per month.

Zoom Meetings

Month	Meetings
Sep-21	333
Oct-21	247
Nov-21	229
Dec-21	152
Jan-22	273
Feb-22	10
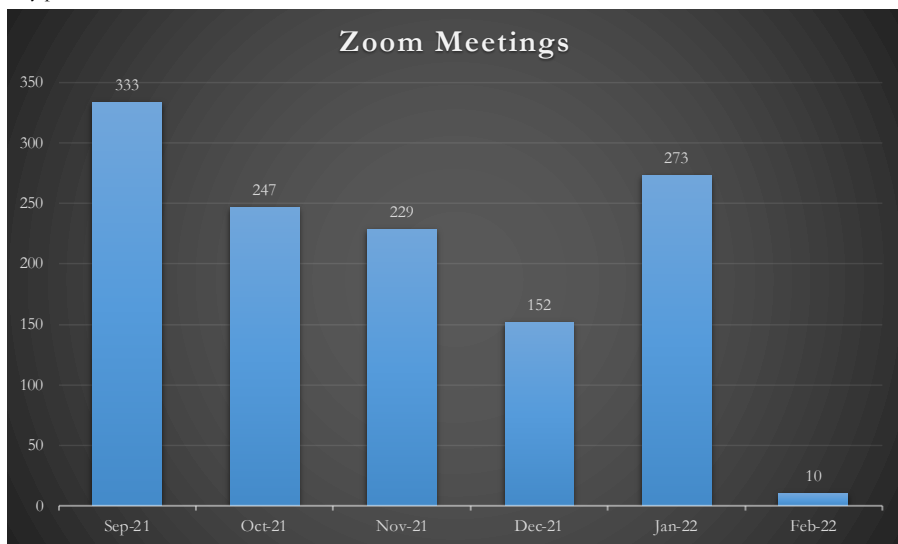
🧑‍💻 Helping through Helpdesk

Helpdesk usage has increased significantly across the college in comparison to the first quarter of last year. Helpdesk serves as a ticketing system for both employees and students at the college who require assistance from IT. With students having access to their own laptops, the usage and request have increased. The Web Support Group helps with online based services at the college like Schoology, Canvas, Emails, and Office 365 for example.

Helpdesk Usage Comparison

(Categories: Web Support Group, IT Procurement, Info Tech - Yap, Info Tech - National, Info Tech - Kosrae, Info Tech - CTEC, Info Tech - Chuuk)

Legend: ■ 1st Qtr 2022 ■ 1st Qtr 2021

🪝 Cybersecurity

HOOK SECURITY

IT participated in the EMSS Summit in December 2021 presenting on the topic of "Cyber Security". Majority of EMSS staff have access to the College's Student Information System (SIS) that house all student data, therefore the need for members of that department trained in protecting their access credentials. The topics of strong passwords and vigilance towards scams and phishing attempts were presented. Participants were put on notice that they would be purposely targeted as a continued part of the training, to help maintain digital security and prevent breaches of data.

Beginning in February of this year, the IT Office began a Phishing campaign against 53 members of the EMSS Department. Recipients received fake emails requiring them to either "update their banking information" or confirm an unusual login to email. When users take a misstep, their action are recorded and the user is then provided with an online training module. Upon successfully completing the training module, the user will receive a certificate of completion. EMSS will continue to be targeted in this training exercise for another month before other departments will be included in the exercise.

> **Certificate of Completion**
>
> *This is to certify that*
>
> **Joey Oducado**
>
> *has completed the course*
>
> PsySec Deep Dives: Phishing
>
> on 2022-02-08 02:09:24

IT is using an online platform to conduct the campaign called Hook Security, that provides a complete toolkit to create a healthy security-aware culture. VPEMSS was included in the target list of the campaign and underwent training to strengthen is digital security knowledge.

A certificate of completion was presented to him acknowledging his training and new gained knowledge.

📰 Publications & Graphics

Media and Graphics Specialist Juan Paulo Santos participated as one of the lecturers from the EMSS Staff Development in December 2021. Mr. Santos present on "How to use Canva" and "Photography for Reporting".

The first presentation was on the latest on-line graphic software called "Canva", and the benefits of software and how it can help Student Services achieve their goals. From basic reporting to laying out and designing their own graphics in line with their activities. A drag and drop interface makes customizing templates simple and easy.

Additionally, a talk on how pictures or images provide another way of presenting information and increasing understanding of results. Participants were taught on creating a story board of images that can tell a story over time related to their reports or evaluation.

Office of Institutional Effectiveness (OIE)
Integrated Postsecondary Education Data System (IPEDS) 2021-2022

IPEDS is a system of interrelated surveys conducted annually, which gathers information from every college, university, and technical and vocational institution in the United States and other jurisdictions (such as FSM) that participates in federal student financial aid programs. The Higher Education Act of 1965, as amended, requires that institutions that participate in federal student aid programs report data on enrollments, program completions, graduation rates, faculty and staff, finances, institutional prices, and student financial aid.

IPEDS provides basic data needed to describe — and analyze trends in — postsecondary education in the United States, in terms of the numbers of students enrolled, financial aid used, staff employed, dollars expended, and degrees and certificates earned. IPEDS data are used at the federal and state level for policy analysis and development and at the institutional level for benchmarking and peer analysis. This year the Financial Aid portion saw a new requirement having to include reporting data on students who received HEERF funding.

Three major components for IPEDS are the Fall, Winter, and Spring data collection:
1. Fall collection (completed)

DEPARTMENT FOR ADMINISTRATIVE SERVICES
Business Office | Human Resources Office | Facilities & Maintenance | Procurement & Property Management Office

UPDATES

Department for
ADMINISTRATIVE SERVICES

The FY2023 Budget was submitted to the FSM on January 14, 2022, ahead of the deadline for submission. The budget booklets were also completed by the VPAS Executive Secretary and were distributed to FSM President Office, Secretary of Finance, and Assistant Secretary of Budget. Many thanks to all VPs, Comptroller, VPAS Secretary, Finance Committee, Executive Committee, and heads of offices for their role in the budget preparation. Executive Budget Review Committee at FSM scheduled the college to present the FY2023 on February 23rd at 2pm.

VPAS office began work on the entire college signage project for all building on all campuses naming and also for energy conservation, emergency evacuation, basic building and classrooms signs to be installed. Each building at all campuses will have names according to their functions until the new buildings naming policy is revised.

Updates
Human Resources Office

Number of Full-time personnel between November 19, 2021, to February 7, 2022

Campus	Number of Personnel	Retention Count**	Rate	Attrition Count	Rate	Reasons
National	152	149	98%	3	2%	Other job, health, and family relocation
CTEC	84	81	96%	3	4%	Other job, salary, family
Chuuk	46	46	100%	0	0%	
Kosrae	39	36	92%	3	8%	Personal, deceased and medical
Yap	43	43	100%	0	0%	
FMI	20	20	100%	0	0%	
Total	**384**	**375**	**98%**	**9**	**2%**	

**Current number of full-time personnel as of reporting period

The data above reflect current personnel during the reporting period, employees departed and hired/started. Personnel whose effective dates or separation dates from the college fall on dates after February 7,2022, will be reflected in the next report.

Gender and Citizen distribution of current full-time personnel

Campus	Gender Male Count	In %	Female Count	In %	Citizenship FSM Count	In %	Non-FSM Count	In %	N
National	88	59%	61	41%	110	74%	39	26%	149
CTEC	46	57%	35	43%	67	83%	14	17%	81
Chuuk	27	59%	19	41%	42	91%	4	9%	46
Kosrae	20	56%	16	44%	31	86%	5	14%	36
Yap	21	49%	22	51%	36	84%	7	16%	43
FMI	15	75%	5	25%	19	95%	1	5%	20
Total	**217**	**58%**	**158**	**42%**	**305**	**81%**	**70**	**19%**	**375**

Recruitment data For November 19, 2021, to February 7, 2022

Campus	Faculty	Management	Professional	Classified	Total
National				1	1
CTEC					
Chuuk	1				1
Kosrae					
Yap			1	1	2
FMI					
Total	**1**		**1**	**2**	**4**

Enrichment initiatives
▷ January 27, 2022, Policy Webinar on Board Policy and AP No.6010 Leave and attended by 47 participants who are VPs, Campus Deans, HR Reps and other managers from all six campus sites.

▷ February 2, 2022, Webinar, *COVID Law Update* through SHRMGuam Chapter was attend by HR Director and 1 staff.

IEQA: IPEDS... from page 7

   (a) Institutuional characteristics
   (b) Completion
   (c) 12-month enrollment
2. Winter collection (completed)
   (a) Student financial aid
   (b) Graduation rates
   (c) Admissions
   (d) Outcome measures
3. Spring collection (In progress, due on April 2022)
   (e) Fall enrollment
   (f) Finance
   (g) Human Resources
   (h) Academic libraries

CCSSE | UPDATES
*Community College Survey of Student Engagement*

The upcoming Community College Survey of Student Engagement (CCSSE) will be administered online this year. The Office of Institutional Effectiveness (OIE) will post newsfeeds to the college community to be aware of this important survey administration. CCSSE will be administered in a random sample of classes at COM-FSM.

Facilities and Maintenance

CTEC Technical Building
The project began on September 1, 2021, and is scheduled to be completed end of August 2023. The project contract is for $5.38 million. Contractor ABCOR Engineering and Construction has completed the pouring of the cement concrete for the foundation and has moved ahead with the overall construction of the building as planned.
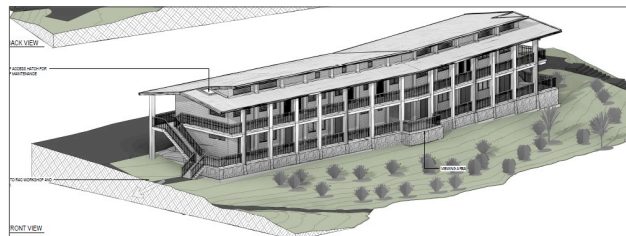
National Campus Student Center
In January, the funding for the student center project has finally been resolved through the arrears of fund already appropriated by FSM Congress. The additional needed fund of $1,377,981 was identified and resolved by the Secretary of Finance and the Office of Compact Management along with FSM Budget Division and FSM PMU.

The college has been awaiting FSM PMU to carry out the remaining arrangement for the contract signing and the ground beaking ceremony which will be scheduled for this spring.

National Campus Teaching Clinic
The Pohnpei State Governor has transmitted the request for $2.5 million to Pohnpei State Legislature to fund the said project. In addition, a bill for an act to appropriate the funds has been introduced by the legislature. Follow up request has been worked out between VPAS and the Pohnpei State Legislature Chief of Budget and the Governor's Chief of Staff to secure the fund.

The total fund needed to implement this project is $3.5 million. According to the data presented on the arrears of fund left, we are very sure that the fund is already secured for the project to be implemented.