

COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS
Minutes of the May 3, 2017, Meeting
High Tide Hotel Conference Room, Chuuk State

Present: Regent Tulensru Waguk, PhD, from Kosrae (chairman); Regent Johannes Berdon from Chuuk (vice chairman); Regent Jesse Salalu from Yap (secretary/treasurer); Regent Kasio Mida representing the National Government; Regent Churchill Edward from Pohnpei; and President Joseph M. Daisy, EdD (*ex officio member*)

Resources: Vice President for Enrollment Management and Student Services Joey Oducado; Vice President for Institutional Effectiveness and Quality Assurance Frankie Harriss, EdD; Vice President for Instructional Affairs Karen Simion; Dean of Chuuk Campus Kind Kanto; Dean of Kosrae Campus Nena Mike; Dean of Yap Campus/FSM FMI Lourdes Roboman; Director of Career and Technical Education Center/Pohnpei Campus Grilly Jack; Comptroller Roselle Togonon; Executive Director of Institutional Advancement and External Affairs Manny Mori; Director of Cooperative Research and Extension Engly Ioanis; and Wilson Hess, consultant

Guests: Chuuk Campus Instructor/Faculty Staff Senate President Danilo A. Mamangon, PhD; Chuuk Campus SBA President Jerry P. Robert; Chuuk Campus Instructor Roger Arnold; and Chuuk State Director of Education and former regent Graceful Enlet

1. CALL TO ORDER - 9:04 AM

Chairman Waguk welcomed all and called the meeting to order. Congratulations expressed to former regent Graceful Enlet on his appointment as the new Chuuk State Director of Education. A moment of silent prayer followed. The chair then recited the mission statement. A quorum was declared.

2. REVIEW OF AGENDA

VP Harriss to provide her report during her presentation of old business items.
Edward/Salalu

Moved to accept the agenda with the recommended change.

CARRIED

3. APPROVAL OF MINUTES – March 8, 2017

Salalu/Edward

Moved to adopt the minutes of the March 8, 2017, meeting.

CARRIED

4. COMMUNICATIONS

Letter from Regional Educational Laboratory (REL) Pacific inviting President Daisy to join REL Pacific Governing Board as a constituent member shared.

5. REGENTS' REPORTS

a. **Regent Salalu** was pleased to see everyone, especially President Daisy, and

- offered his congratulations to Director Enlet.
- b. **Regent Edward** reported on the ACCT Governance Leadership Institute which he attended with two other regents and on the mid-year JEMCO meeting to which he presented the accreditation status of the school systems. The states are faced with many challenges to accredit their schools; these difficulties also affect the college. He finds his current job very challenging and his experience on the board helpful.
 - c. **Regent Berdon** welcomed all to Chuuk and hoped everyone enjoys their stay. He expects an exchange from Chuuk State for its commitment to the new campus to occur.
 - d. **Regent Mida** said this could be his last meeting and reflected on his term as a regent and improvements in the college. When gone, he pledged to be actively interested in the welfare of the college.
 - e. **Regent Waguk** thanked Regent Mida for representing the board in fundraising efforts and hoped he will continue with fundraising for the 25th anniversary celebration. He finds the mini meetings held prior to the board meeting very helpful and expressed appreciation to Dean Kanto and his staff for hosting the meeting.

6. PRESIDENT'S REPORT

- a. **President** recognized the presence of all and expressed his appreciation for their understanding, thanked Dean Kanto and his staff and Regent Berdon for hosting the meeting and his vice presidents for the exemplary way they have stepped up to allow him time away. The president reported the college is in a good position and moving in the right direction and provided an overview of how each department is doing. He also reported year-round Pell back for next year, TRIO program and SEC funded, financial position excellent, fundraising improving, and campuses led by strong individuals.
 - i. **25th Anniversary Update:** Executive Director Mori recognized Regent Mida for his active participation in fundraising in Guam and in Pohnpei and reported on the dinner meeting with Friends of COMFSM board and their board meeting the following day. He then presented highlights and status of plans for the 25th anniversary celebration which included fundraising, the special magazine, panel discussions, other activities, and the logo.
- b. Comptroller Togonon reported for **VPAS** on the lease agreement with Moylan's Insurance to house the TRIO programs; opportunities for ODA funding; preliminary audit report; human resources data and enrichment efforts; on-going design contract; working to secure the \$3 million from Chuuk State; and status of shuttle bus service.
 - i. **Financial Status Report:** Comptroller also reported receipt of preliminary financial statement for FY 16 from auditors; FY 2017 operating income of \$1.2 million and non-operating income from endowment fund of \$500,000; fund balance increased by \$1.8 million at the end of FY 2016; the endowment fund grew from \$4.3 million in 2015 to \$5.1 million in 2017; and on-line bank transaction training scheduled for May.
- c. **VPEMSS** reported on \$3.8 million in Pell Grant awarded to 1,481 students this spring semester; 90% of Pell eligible students received their award; 230 students also received \$208,020 in scholarships; 614 students participated in the SEC

- work-study program earning \$137,168; seven former servicemen participated in the work-study program for veterans; 76% of the 1,308 students who took the COMET admitted; scores to be released during college fair; new students encouraged to start Summer 2017; update on 65th commencement plans; 189 candidates for graduation, 118 from national campus, 47 from Pohnpei campus, 19 from Chuuk campus, three from Kosrae campus, and two from Yap campus; joining commencement are nine from the BA partnership program with University of Guam and nine from the University of Maine nursing program; early registration for summer; May 29 first day of instruction for summer 2017; and highlights from student activities and forums. Discussion followed on need for a program for non-admits.
- d. **VPIA** introduced the new Director of Cooperative Research and Extension, Engly Ioanis, and then reported on updating articulation agreements with University of Guam and University of Hawaii at Hilo; the successful F4 (Food and Fashion Friday Festival) end of semester event; professional development for faculty; donations from Japan International Cooperative System; and highlights from CRE and the campuses.
 - e. In addition to the **Faculty Staff Senate** written report in the meeting notebook, President Daisy reported a very active FSS with whom he meets regularly to discuss concerns to recommend improvements.
 - f. VP Oducado provided highlights on the **Student Body Association** activities. The Chuuk Campus SBA President, Jerry P. Robert, was introduced.

5. OLD BUSINESS

VPIEQA prefaced her agenda items with highlights from her department: staff development for IEO staff; Dr. Andrews acceptance to Assessment Leadership Academy; and highpoints from ACCJC annual conference and ALO training.

a. **Mission Fulfillment Indicators**

VPIEQA went over each mission criteria explaining what has been done to improve our measures of success. Overall the college has met 17 out of 20 indicators of mission fulfillment. This provides data for dialogue in preparation of the next strategic plan.

b. **Institutional Set Standards**

The college has exceeded and met our five-year targets except for one. It is time to move the bar up. The institutional set standards will be reviewed and adjusted at the next summit.

6. NEW BUSINESS

a. ***Strategic Plan Working group Vision Statement Report***

A Strategic Working group examined summit reports and previous college Strategic Plan and proposed twenty possible college vision statements. Through consensus, the group narrowed the proposals to seven for consideration by the college community. Cabinet and the Executive Committee reviewed the results of the survey and endorsed option 5 to the board.

Salalu/Mida

Moved to approve the following college vision statement: We provide quality education today for a successful tomorrow. CARRIED

b. ***National Center for Education Statistics (NEC): Integrated Postsecondary***

Education Data System (IPEDS): Data Feedback Report 2016

IPEDS collects data on student enrollment, graduation rates, student charges, program completion, faculty, staff, and finances from postsecondary institutions across the USA. These data are used at the federal and state level for policy analysis and development and at the institutional level for benchmarking and peer analysis. The information shows how we compare with other institutions.

- c. Revised BP 3302 Maintaining Contact Hours**
The revision is needed to meet learning outcomes.
Berdon/Mida
Moved to approve revisions to BP3302 Maintaining Contact Hours. CARRIED
- d. Revised BP 3202 Instructional Program Review**
The curriculum committee recommended this change in the Self-evaluation Report for Standard II.A.16 on program review. This new proposed cycle of program review will provide time to collect and analyze data and develop and implement improvement plans.
Edward/Mida
Moved to approve revisions to BP 3202 Instructional Program Review.
CARRIED
- e. Revised BP 3116 Academic Honesty Policy for Students**
This responds to Action Improvement Plan #7 for Standard I.C.8. The revision makes the policy stronger and includes definitions.
Mida/Salalu
Moved to approve revisions to BP 3116 Academic Honesty. CARRIED
- f. Revised BP 6029 Code of Ethics**
This also responds to Action Improvement Plan #7 for Standard I.C.8 to provide more specific academic honesty policy that applies to college employees.
Berdon/Mida
Moved to approve revisions to BP 6029 Code of Ethics. CARRIED
- g. Revised BP 5301 Procurement Policy**
The revisions include merging procurement policies into one policy; encompassing federal and FSM regulations; and eliminating “gray areas” to minimize or eliminate audit issues.
Salalu/Mida
Moved to approve revisions to BP5301 Procurement Policy. CARRIED
- h. Revised BP 6017 Performance Evaluation**
During the self-study, non-compliance with the policy was noted. The proposed revisions make the policy more realistic and received broad based participation from all campuses.
Edward/Berdon
Moved to approve revisions to BP 6017 Performance Evaluation. CARRIED
- i. Proposed BP 5801 Naming Opportunity of Facilities and Programs**
Policy needed to further enhance fundraising through naming opportunity of facilities and programs and provide incentive for donors. The vetting process demonstrated an excellent example of participatory governance in action.
Edward/Berdon
Moved to approve BP 5801 Naming Opportunity of Facilities and Programs
CARRIED

j. Donation to the Endowment Fund

Currently college's cash balance exceeds accreditation requirement. The excess is lost opportunity to earn more. During the past year the college's endowment fund earned substantial amount. Moving funds to the endowment fund provides the opportunity for excess cash to earn funds as opposed to sitting in the bank.

Mida/Salalu

Moved to approve transfer of \$700,000 from cash balance to the endowment fund.

CARRIED

7. EXECUTIVE SESSION

The board scheduled their executive session for that evening at 6:00 pm.

8. NEXT MEETING

The next meeting of the board will be held in Kosrae in September.

9. ADJOURNMENT – May 3, 2017

After closing remarks and announcements the board recessed till their executive session and the meeting was declared adjourned.

Minutes of the COM-FSM Board of Regents meeting of May 3, 2017, approved this 14th day of September 2017.