

COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS
Minutes of the March 19, 2015, Meeting
Board Conference Room, National Campus

Present: Regent Churchill Edward from Pohnpei (chairman); Regent Tulensru Waguk, PhD, (vice chairman) from Kosrae; Regent Kasio Mida representing the National Government; and President Joseph M. Daisy, EdD, (*ex officio member*)

Calling in: Regent Jesse Salalu (secretary/ treasurer) from Yap and Regent Graceful Enlet from Chuuk

Resource: Vice President for Cooperative Research and Extension Jim Currie; Vice President for Institutional Effectiveness and Quality Assurance Frankie Harriss; Interim Vice President for Instructional Affairs Karen Simion; Acting Vice President for Student Services Joey Oducado; Director of Career and Technical Education Grilly Jack; and Chief of Staff Universe Yamase

1. CALL TO ORDER 8:15 AM

Chairman Edward called the meeting to order at the executive session. At the opening of the meeting he read the mission statement and declared a quorum.

2. REVIEW OF AGENDA

Due to the challenges of doing a teleconference, the agenda was revised to begin with the executive session.

Salalu/Mida

Moved to adopt the agenda as revised.

CARRIED

3. APPROVAL OF MINUTES

a. Waguk/Mida

Moved to adopt the minutes of the August 8, 2014, meeting as presented.

CARRIED

b. Mida/Waguk

Moved to adopt the minutes of the January 8, 2015, teleconference as presented.

CARRIED

c. Waguk/Mida

Moved to adopt the minutes of the February 19-20, 2015, meeting as presented.

CARRIED

4. COMMUNICATIONS

President Barbara Beno of the Association of Community and Junior Colleges congratulated the college for being selected to participate in the first American Association of Community Colleges sponsored high performance team training.

5. REGENTS' REPORTS

- a. **Regent Mida** reported that the nominations of Johannes Berdon to serve as the regent from Chuuk to replace Regent Enlet and Churchill Edward to serve as the FSM representative on the College of Micronesia Land Grant board to replace him are in Congress. Since he was not in Yap, he congratulated Regent Edward on being the new chairman of the board; welcomed the new regents, Tulensru Waguk from Kosrae and Jesse Salalu from Yap; thanked the president and his staff for the cooperation and support provided during his chairmanship; and requested the same be extended to the new chair.
- b. **Regent Waguk** expressed appreciation for the information received, and reported Kosrae administration in transition and his confirmation as the Kosrae State Director of Education.
- c. **Regent Enlet** also congratulated the new chair and Regent Waguk on his confirmation as the Director of Education, welcomed the new regents, and thanked the president and former chair for working together and taking the college to where it is.
- d. **Regent Salalu** apologized for not being in Pohnpei; he just arrived back in Yap from doing accreditation follow up in the outer islands. He also expressed his congratulations and appreciation.
- e. **Regent Edward** thanked those here saying his chairmanship is not starting well with missing regents for his first two meetings and hoped that the full board will be present for the meeting in Chuuk.

6. PRESIDENT'S REPORT

- a. **President:** President Daisy welcomed the regents; expressed appreciation for the services of former Regents Figir and Cornelius; acknowledged Regent Mida's services as chair and looked forward to working with Chairman Edward. He thanked the board for its patience with the challenges faced at the meetings in Yap and again here in Pohnpei. Having regents present at board meetings is important for them to know what is going on in the college to be good advocates of the college out in the community and ambassadors to the government and the public. He also acknowledged his vice presidents and staff for their support and work. His report focused on the accreditation process especially the self-study and stability of the business office. The board was invited to participate in the self-study, especially Standard IVC, and to the summit on governance in August.
- b. **Administrative Services:** Vice President Habuchmai is on extended sick leave. President Daisy reported no substantive questions during the budget review with the executive branch; moving forward on packaging the facilities plan; completion of a security audit; and clearing the confusion with the presentation of the organization chart in Yap and decision to stabilize current structure before moving forward.
- c. **Cooperative Research and Extension:** Vice President Currie reported on accomplishments by his department: Dr. Muru successfully competed for two grant proposals which will bring \$57,000 in indirect cost to the college;

Dr. Muru represented the FSM at climate change conferences in Mexico and France; development of aquaculture program in Yap; active residence instructions and distance education programs and recognition as one of the best programs among the Caripac entities; preparing for next round of proposals; hiring a graduate of the college to implement system to monitor scholarship recipients; and hosting a Regional Breadfruit Conference.

- d. **Institutional Effectiveness and Quality Assurance:** Director Jimmy Hicks from the Office of Institutional Research and Planning presented statistics on fall 2014 and spring 2015 enrollment trends, details, and impact; decline in all groups affecting class size and revenue. He also presented data on credit variation, retention, residence hall occupancy, student achievement, state of origin, degree type, and course completion and their significance. Vice President Harriss briefed the board on accreditation eligibility requirements (ER), Standard IV Leadership and Governance, and the self-study process and timeline to help ensure the board meets Standard IV.C.13, and encouraged the board's involvement in the process. An overview of progress towards meeting the measures of success for the six strategic directions was presented in the Strategic Plan Annual Evaluation Report. College was one of four selected to attend a pilot high level team training sponsored by AACCC, of which outcome is a mini-work plan for the strategic plan focusing on student success.
- e. **Instructional Affairs:** VP Simion highlighted initiatives to address gaps to meet accreditation standards and to achieve student success which include a common assessment tool for MS 100 to collect better data and redesign the course and address the two recommendations from the program prioritization; redesign certificate programs for relevancy, review of associate programs to determine whether terminal or transfer program and adjust accordingly. The nursing assistant certificate program is now offered in Yap and Chuuk and the public health certificate program in Chuuk; Kosrae does not have an AHEC person to coordinate the programs. Third-year certificate in teacher preparation has been extended to all campuses. The career and technical education division is becoming more creative in providing hands on experience for the students. AHEC grant has been funded again for \$174,000.
- f. **Student Services:** Vice President Oducado reported on the Foundations of Excellence (FOE) program which four personnel from the college received training at the Gardner Institute for Excellence in Undergraduate Education. The program is data driven where perception is solicited to inform budget allocation to provide quality first year experience that leads toward student success. He also provided updates on Pell grants and SEG, COMET data, plans for a college fair.

7. OLD BUSINESS

a. **Outstanding board directives (9.a)**

A summary of outstanding directives and updates were provided

b. Friends of the College of Micronesia-FSM (9.b)

The president of the Friends of the College of Micronesia-FSM provided a written report which the president provided highlights.

c. Foundations of Excellence (9.c)

Information was provided during Vice President Oducado's report.

d. Alumni Association (9.d)

Chief of Staff Yamase provided updates on initiatives, funding, and future plans.

a. Fundraising (9.e)

The outcome of the recent 50/50 raffle and future plans were shared.

8. NEW BUSINESS

a. Review of board orientation booklet, enabling law, and board master planning calendar (10.a)

The orientation booklet includes the enabling law, the board by-laws, Accreditation Standard IV, board standard and board training material. These documents provide a refresher for the board, and their review helps the board meet Standard IVC. This provides evidence that a review of the documents was done.

b. Presidential selection and evaluation process (10.b)

Per Standard IVC, clearly articulated processes are needed for the selection and evaluation of the president. These gaps are brought to the board's attention and remedies will be brought for their consideration at the April meeting.

9. Next meeting

The next meeting of the board will be held April 29-30 in Chuuk.

10. Adjournment – March 19, 2015 3:00 PM

Prior to adjournment, announcements on the reception for the evening, the handover ceremony for the soccer field, and accreditation training were made. The regents were instructed to turn in their evaluations for compilation.

Mida/Waguk

Moved that the meeting be adjourned.

CARRIED

Minutes of the COM-FSM Board of Regents meeting of March 19, 2015, approved this 30th day of April 2015.

By: _____
Churchill Edward, Chairman of the Board