

**COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS**  
**Minutes of the May 28, 2014, Meeting**  
**Blue Plate Café, Pohnpei Campus**

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**Present:** Churchill Edward from Pohnpei; Graceful Enlet from Chuuk; Kasio E. Mida (chair) representing the National Government; Mary B. Figir (secretary/ treasurer) from Yap; and President Joseph M. Daisy, EdD, (*ex officio member*)

**Resources:** Frankie Harriss, Vice President for Institutional Effectiveness and Quality Assurance; Grilly Jack, Director of Career and Technical Education; Jim Currie, Vice President for Cooperative Research and Extension; Joey Oducado, Acting Vice President for Student Services; Joseph Habuchmai, Vice President for Administrative Services; Kalwin Kephas, Dean of Kosrae Campus; Karen Simion, Interim Vice President for Instructional Affairs; Kind Kanto, Dean of Chuuk Campus; Lourdes Roboman, Dean of Yap; and Universe Yamase, Chief of Staff

**1. CALL TO ORDER – 9:25 a.m.**

Chairman Mida opened the meeting, then asked for a moment of silent prayer

**2. REVIEW OF AGENDA**

Edward/Figir

*Moved to adopt the agenda as presented.*

CARRIED

**3. APPROVAL OF MINUTES – December 2-3, 2013**

Figir/Edward

*Moved to approve the minutes of the March 22, 2014, meeting as presented.*

CARRIED

**4. COMMUNICATIONS** (*for information*)

Information shared: 1) letter from Secretary of Foreign Affairs regarding Chinese Government Full Scholarship Program 2014/2015; 2) appreciation letter from Calvary Christian Academy for their field trip to the college; 3) farewell letter from Ambassador Eiichi Suzuki highlighting his term as ambassador; and 4) resolution from Yap State Legislature expressing appreciation and congratulations to President Daisy for leading the college into accreditation and continued presidency.

**5. REGENTS' REPORTS** (*oral reports*)

- a. **Regent Figir** expressed appreciation to Pohnpei Campus for hosting the meeting and to Dean Roboman for the well executed graduation ceremony in Yap; mentioned her term expired in January and is working to identify a good replacement; and shared areas to be mindful - avoid micromanagement, involve parents and family in tuition payment, and streamline faculty and staff.
- b. **Regent Edward** commended the college commemorative stamp ceremony; thanked President Daisy for his remarks at the SDA 8<sup>th</sup> grade graduation and for reaffirmation of accreditation which places expectations on the college with the public watching.
- c. **Regent Enlet** returned to Chuuk after the Kosrae meeting and reported on his observations and activities: workshop on diversity needs; the road project and its affect on revenue when the project was stopped; his meeting with the leadership; the new Lt. Governor; and competition for the college in Chuuk

- d. **Regent Mida** reported that during the board's session with Mr. Hess financial stability was discussed; enrollment trend is now a challenge as it affects finances. Collectively we need to give thought to address the situation and strengthen recruitment. Each campus should initiate aggressive recruitment with support from national campus.

6. **PRESIDENT'S REPORT** (oral reports)

- a. **President:** After preliminary appreciation remarks to the board, Pohnpei Campus and his team, President Daisy reported on (1) achievements and successes including approval of two substantive change requests from ACCJC; resolution from SNLC supporting the college's facilities master plan; hearing with Pohnpei Legislature on funding for the new SBDC; budget hearing at Congress; progress on the teaching clinic on campus; grants pursuing and awarded; professional development to build internal leadership capacity for Dean Kanto to a leadership program at Harvard, VPIEQA Harriss and Dean Roboman to AACT leadership program, VPIA Simion and Assessment Coordinator Perkins to WASC academy, and Chairman Mida and President Daisy to AGB board chairmen and presidents institute; external review/assessment/ assistance; pilot sharing of resources between campuses (Yap/FMI and national/ Pohnpei); and hosting some Micro Games which the college is benefiting with facilities upgrade and equipment, (2) challenges including enrollment management to ensure financial stability; reengineer college to reduce costs and increase efficiency; and the anticipated drought; and (3) future plans including assessing COMET against other institution entrance requirements; developing internal capacity and ways to recruit and attract quality employees; working more with foundation board to expand alternate sources of revenue; continue working with NDOE on the education master plan; piloting school best practices; maximizing national campus during summer; and VPs working as team to support and provide leadership for initiatives.
- b. **Administrative Services:** Vice President Habuchmai reported on the status of the soccer field; the SNLC communiqué, lobbying for backlogged maintenance funds; policy development project; recruitment; professional development degree completions and programs; upgrade of the gym in preparation for the Micro Games; and financial status for six months of operation into FY 2014 - \$2.543 million positive fund balance; FY 2013 financial audit underway; market value of the endowment fund increased by 1.66% to \$4.231 million; and \$32,000 raised through fundraising during the first two quarters and short by 32% to meet annual target of \$50,000.
- c. **Cooperative Research and Extension:** Vice President Currie reported on the Western Sustainable Research and Education funded training of trainers for transitioning from subsistence to market economy initiative in each state; RI grants; RIIA grants with scholarship and internship opportunities; and multisite programs. Providing support for the researcher and the need to sustain his work were raised.
- d. **Institutional Effectiveness and Quality Assurance:** Vice President Harriss reported on the submission of the annual and fiscal reports and two substantive change proposals to WASC; positive results of the proposals; building capacity for accreditation reports; gap analysis of the accreditation standards to identify deficiencies now; her acceptance to HERS; plans for the August summit; strategic plan performance; and data collection issues.
- e. **Instructional Affairs:** Vice President Simion shared examples of the college reaching out to attract students to the college and strategies being implemented to improve student success.
- f. **Student Services:** Vice President Oducado presented statistics/information on enrollment, academic standing, graduation, student financial awards, veterans, clinic visits, Founding Day, and assessment of student activities.
- g. **Faculty Staff Senate:** Senate President Perkins reported on election of new senate representatives, revised by-laws, and transfer of scholarships under the senate.

**7. OLD BUSINESS**

**a. Outstanding board directives**

Status of outstanding directives was provided.

**8. NEW BUSINESS**

**a. Policy review –Institutional Effectiveness and Quality Assurance**

Edward/Enlet

*Moved to approve division of the larger Technology Policy into several individual policies and associated procedures; endorsement of policies that do not need revisions; elimination of obsolete procedures; and reclassification of components of the policy that are really procedures.*

CARRIED

**b. Board two-year agenda**

The board's two-year agenda was reviewed during their session with Mr. Hess.

**c. Updated board professional development plan**

The board affirmed continuation of its professional development program. A transitional program for the new board and orientation for new members is needed.

**9. NEXT MEETING**

The next meeting is scheduled to be held in Yap. However, because the college summit is scheduled for August, the board agreed to hold its next meeting in Pohnpei on August 8 to be able to attend the summit on August 6-7.

**10. Adjournment**

The meeting adjourned at 2:46 p.m. on Wednesday, May 28, 2014.

Minutes of the COM-FSM Board of Regents meeting of May 28, 2014, approved this 8<sup>th</sup> day of August 2014.

By: \_\_\_\_\_



Kasio E. Mida, Chairman of the Board