



## COLLEGE OF MICRONESIA-FSM

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*Office of the VP for  
Instructional Affairs*

May 13, 2020

Stephanie Droker, Ed.D.  
President  
Accrediting Commission for Community and Junior Colleges  
Western Association of Schools and College  
10 Commercial Boulevard, Suite 204  
Novato, CA 94949

Dear President Droker,

This letter serves to notify ACCJC the College of Micronesia-FSM will be offering courses through distance education for summer 2020. The college uses Schoology as the LMS where documentation of online learning is available and the course syllabus must have scheduled interactions. The college has established the following definition for regular and substantive interaction.

A faculty member assigned to teach the distance learning course must initiate regular and substantive interaction. Regular interaction is defined as scheduled interaction with students at least two times per week for fall and spring semesters and three times per week for the summer session. Substantive interaction is defined as interactions connected to the subject of the course and contribute to the students' progress toward course, program and institutional student learning outcomes. Examples of substantive interactions include but are not limited to:

- Effective feedback to students – written comments, audio or video notes, individual conferences (more than 'good work', 'needs improvement' or assigning a grade);
- Online discussions and chats – pose guiding questions related to academic subject; propose counterpoints or alternative points of view students may not be considering; establish connections among students' ideas; and provide encouragement for students who may be struggling;
- Regularly scheduled online review sessions, tutorials, office hours, or individual appointments (usually synchronous for review sessions);
- Course materials (ex. Recorded webinars, videos, and reading materials) which facilitate synchronous or asynchronous interactions AND require the student to

contact the instructor or participate in an online discussion moderated by the instructor.

- Instructor announcements to the class regarding course content and upcoming assignments.

**List of programs offered online for summer 2020**

Bachelor of Science in:

- Elementary Education

Associate of Arts in:

- Liberal Arts
- Liberal Arts/Health Career Opportunity Program
- Micronesian Studies
- Pre-Teacher Preparation

Associate of Science in:

- Business Administration
- Computer Information Systems

Associate of Applied Science in:

- Electronic Technology

3<sup>rd</sup> Year Certificate in:

- Teacher Preparation-Elementary

Certificate of Achievement in:

- Trial Counselor

Other courses in:

General Education courses for all majors; developmental reading, writing and math

Sincerely,



Karen Simion,  
Interim President