

College of Micronesia-FSM

Supplemental Report

Submitted by:
College of Micronesia-FSM
PO Box 159, Pohnpei, FM 96941



Submitted to:
Accrediting Commission for Community and Junior Colleges
Western Association of Schools and Colleges

April 28, 2014

Supplemental Report – Certification Page

To: Accrediting Commission for Community and Junior Colleges,
Western Association of Schools and Colleges

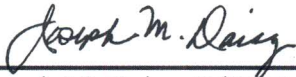
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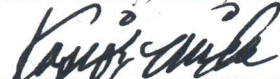
This Supplemental Report is submitted to the ACCJC for the purpose of assisting in the determination of the institution's accreditation status.

We certify that there was broad participation by the campus community and believe that this report accurately reflects that nature and substance of this institution.

Signatures:



Joseph M. Daisy, EdD, President, College of Micronesia-FSM



Kasio E. Mida, Chairperson, Board of Regents



Joseph Habuchmai, Vice President for Administrative Services



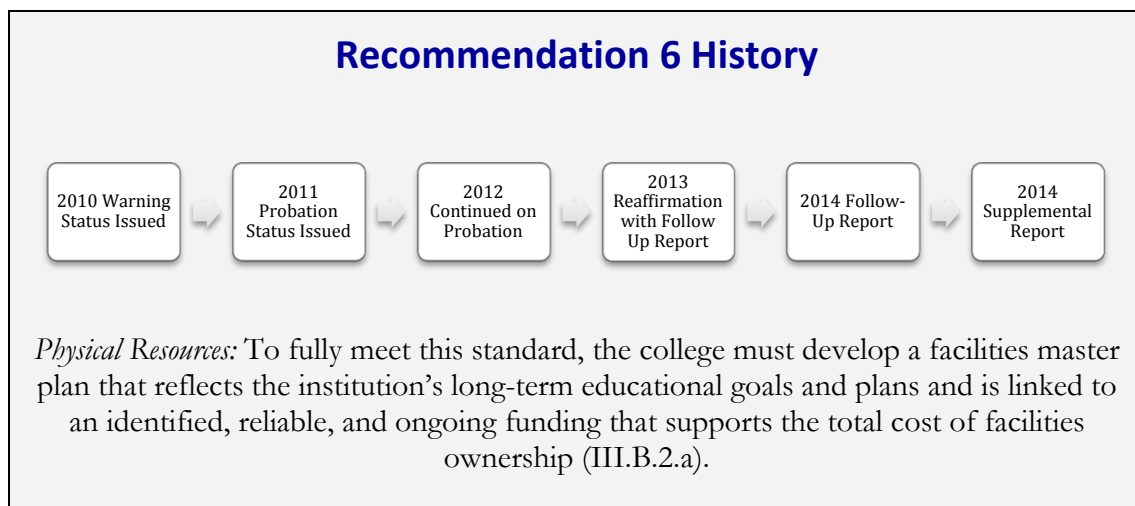
Frankie L. Harriss, Vice President for Institutional Effectiveness & Quality Assurance,
Accreditation Liaison Officer

Date: April 28, 2014

Summary

Since the March 7, 2014, [Follow-Up Report](#), College of Micronesia-FSM (COM-FSM) has additional progress to report in two areas. The college has completed a sequence of activities and strategies in the implementation phase of the outcome of the recently completed *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study*. In addition, the college has pressed ahead in implementing certain energy saving recommendations from that report. Finally, there is a brief update on steps taken with the FSM government to solidify financial support of the college in terms of the \$2.8 million decrement.

Recommendation 6



Recommendation six has been a part of the college’s accreditation history since July of 2010. The graphic below illustrates the progression of this history. This *Supplemental Report* adds to the history by outlining the steps of dissemination, review and feedback that followed release of the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* and were subsequent to the March 7, 2014, [Follow-Up Report](#). Figure 1 outlines the sequence of these activities.

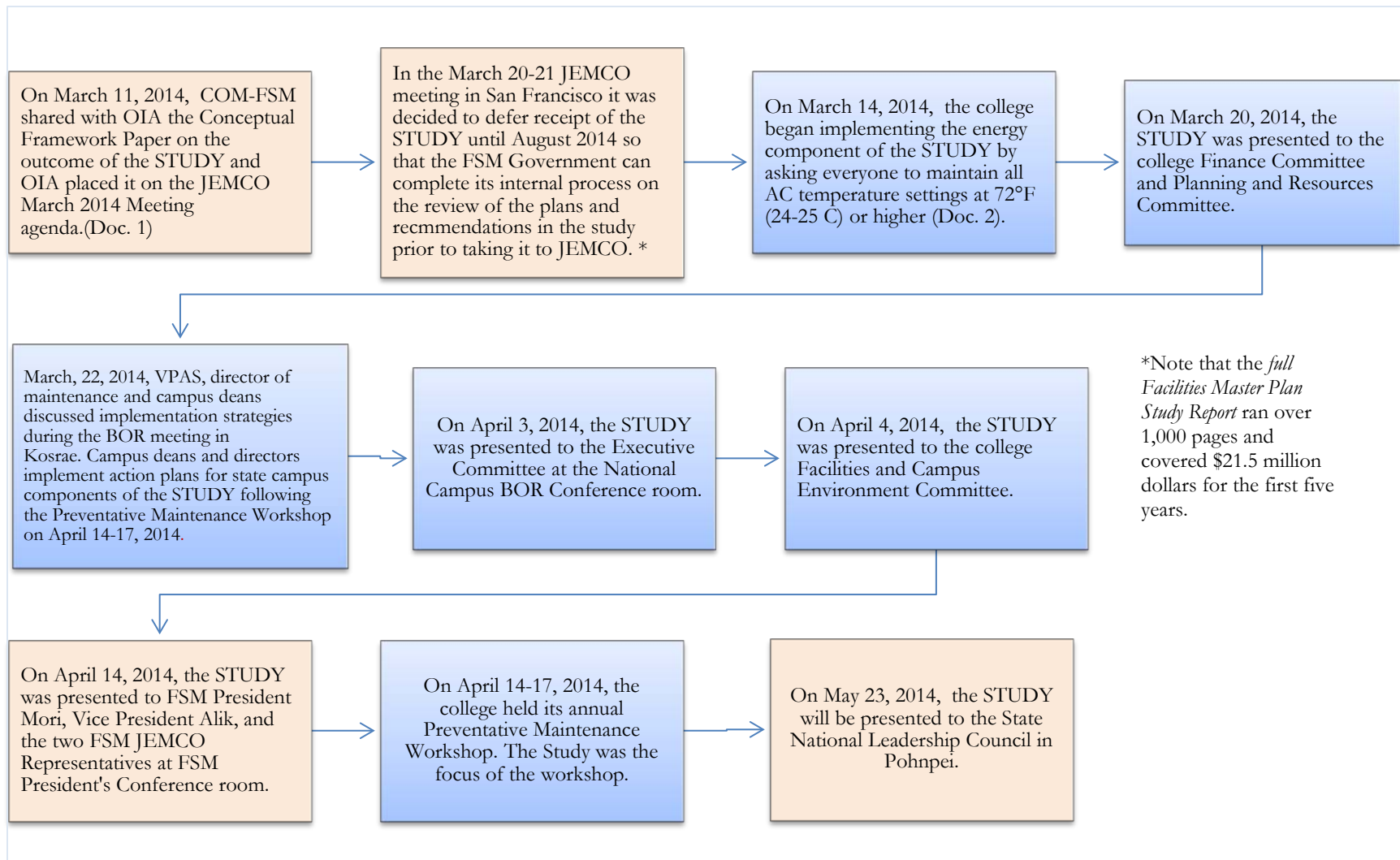


Figure 1.COM-FSM Space Utilization and Facilities Master Plan Study: Sequence of Feedback, Review and Initial Actions. External Action Boxes Shaded in Light Orange.

The college officially received the complete final report of the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* through Beca International Consultancy Ltd. on February 28, 2014. This report was over 1,000 pages and estimated expenditures of \$21.5 million in the first five-year phase. Discussion ensued on plans for rolling out findings and recommendations of the study to internal and external stakeholders in ways that would reflect the COM-FSM commitment to “purposeful dialogue.” COM-FSM and Beca produced a [COM-FSM Concept Framework Paper \(Doc. 1\)](#) highlighting the key findings and recommendations revealed in the study and shared that with the Office of Insular Affairs (OIA) representative visiting the Federated States of Micronesia (FSM).

On March 11, 2014, the [COM-FSM Concept Framework Paper](#) was shared with OIA staff. They expressed appreciation of the report and placed it on the agenda for the JEMCO March midyear meeting. Subsequently, FSM President Mori asked JEMCO to postpone its review of the conceptual framework paper until the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* and its recommendations could be thoroughly reviewed by the FSM leadership. During the March 20-21, Joint Economic Management Committee (JEMCO) midyear meeting in San Francisco, JEMCO agreed to President Mori’s request to postpone review of the report until its August 2014 meeting. FSM President Mori specifically requested the college make the official presentation of the report to him, Vice President Alik, FSM JEMCO representatives and the [Office of Statistics, Budget and Economic Management, Overseas Development Assistance, and Compact Management](#) (SBOC) staff. That presentation occurred on April 14, 2014.

On March 14, 2014, the college began implementing the energy audit recommendations by announcing on the website newsfeed ([Doc 2](#)) each office should maintain their air conditioning (AC) unit temperature settings at 72°F (24-25 C) or higher. Offices consistently following this energy conservation effort are awarded tokens.

On March 20, 2014, the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* was presented to the Finance Committee and the Planning and Resources Committee to begin sharing the outcome of the report to the members and the college community ([Doc. 7](#)).

On March 22, 2014, Campus deans, the vice president for administrative services, director of maintenance and Security held two meetings while the Board of Regents held its meeting in Kosrae and discussed the recommendations from the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* pertaining to its campus and for each campus to send representative to the planned Preventative Maintenance Workshop on April 14-17, 2014 in Pohnpei.

On April 3 2014, the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* was presented to the Executive Committee of the college in the Board of Regents (BOR) Conference room at the National Campus ([Doc 3](#)). The committee is made up of the vice presidents, deans, director of Pohnpei Campus, chair of the Management Team, chair of the Council of Chairs, president of the Faculty Staff Senate, president of the Student Body Association, and the chief of staff.

On April 4, 2014, the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* was presented to the college Facilities and Campus Environment (FCE) Committee ([Doc 8](#)). This committee has a vital role in providing college wide inputs toward smooth implementation of the recommendations from the study.

On April 14, 2014, the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* was summarized in a [PowerPoint presentation \(Doc 4\)](#) to the FSM President Emanuel Mori, Vice President Alik, FSM JEMCO representatives Mr. Loren Robert and Ms. Evelyn Adolph at the FSM President's Conference Room.

On April 14-17, 2014, the college held its annual Preventative Maintenance (PM) Workshop at the National Campus in Pohnpei. The *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* was presented to all campus maintenance supervisors to better understand the plan and to use the information for planning and implementation of facilities construction, maintenance planning and budgeting. In order to improve use of campus facilities and create a better environment and access by all, the maintenance supervisors are incorporating study results and recommendations into newly updated, revised campus Preventative Maintenance (PM) Plans. The PM workshop included discussions on plans to gather energy usage data at all campuses similar to data available at the National Campus. The study recommended several energy conservation measures, and the college has already undertaken a number of steps to address these recommendations. ([Doc. 5](#))

ENERGY PLAN IMPLEMENTATION

COM-FSM is proceeding with energy saving initiatives recommended. The following are being undertaken towards energy reduction:

1. Workshop with state campus maintenance supervisors on an energy reduction program, what needs to be developed, and how to implement recommendations made in the study.
2. Inventory of florescent lamps for each building to be replaced with the LED tubes.
3. Inventory to buildings that will need metering to measure the kilowatt hours used for each building and to measure the effectiveness of the result of the programs.
4. Inventory of AC units that needs to be replaced.

Implementation will include the following.

1. Purchase and install kilowatt hour (kWh) meters for all buildings that are not metered.
2. Prepare an energy reduction plan for each building.
3. Identify and prioritized which buildings to target first to gain best results.
4. Monitor monthly energy use and implement energy conservation programs.

Table 1 below illustrates a plan already underway to improve energy efficiency through changes in lighting at three COM-FSM sites. Timelines for extending these changes to other sites are under consideration.

Table 1. PLAN TO REDUCE ENERGY CONSUMPTION THROUGH REPLACEMENT OF FLORESCENT TUBES WITH LED TUBES¹

NATIONAL CAMPUS LIGHTING REPLACEMENT PLAN						
Lamp Type	w	No. of Tubes	Working Hours/year	kWh per year	Cost per year (US \$)	Cumulative Savings
Florescent Tubes	32	2000	2080	133,120	74,547.20	
LED Tubes	18	2000	2080	74,880	41,932.80	
			kWh reduced	58,240		
				Estimated savings per year	32,614.40	
POHNPEI CAMPUS LIGHTING REPLACEMENT PLAN						
Lamp Type	w	No. of Tubes	Working Hours/year	kWh per year	Cost per year (US \$)	
Florescent Tubes	32	568	2080	37,806	21,171.40	
LED Tubes	18	568	2080	21,266	11,908.92	
			kWh reduced	16,540		
				Estimated savings per year	9,262.49	41,876.89
CHUUK CAMPUS LIGHTING REPLACEMENT PLAN						
Lamp Type	w	No. of Tubes	Working Hours/year	kWh per year	Cost per year (US \$)	
Florescent Tubes	32	436	2080	29,020	16,831.69	
LED Tubes	18	436	2080	16,324	9,141.35	
			kWh reduced	12,696		
				Estimated savings per year	7,690.34	49,567.23

The FSM President asked the college to prepare a PowerPoint presentation to be delivered at the upcoming conference of FSM Leaders, the annual State National Leadership Council scheduled to be held at COM-FSM in Pohnpei on May 22-23, 2014. In this conference, the leadership will be informed of the outcome of the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study* and discuss future funding for the college.

¹ Estimates in this table are based on a pilot study conducted at the COM-FSM National Campus.

ACCJC Concern: Sustained Funding from the Federated States of Micronesia government

“The Commission is concerned about sustained funding from the Federated States of Micronesia government and the government’s commitment to offset any shortages resulting from reductions in funding from the Compact of Free Association. The lack of sustainable funding source would jeopardize the College’s ability to carry out its mission”.

The March 7, 2014, *Follow-Up Report* provided some details regarding government support for funding the college in FY2015. (Doc. 6) During the April 14, 2014, presentation of the *College of Micronesia-FSM Space Utilization and Facilities Master Plan Study*, President Mori reaffirmed that the FSM government will continue to use its domestic revenue to fund the \$2.8 million decrement for the college.

Table of Evidence

Doc. 1	COM-FSM. (2014, February). Concept Framework Paper. Retrieved from http://www.comfsm.fm/accreditation/2014/NZ1_8572212_COMFSM_Concept_Framework_Revised.pdf
Doc. 2	Announcement on college website on setting Air conditioning units to achieve a temperature of 24° C -25°C Retrieved from http://www.comfsm.fm/myShark/news/item=851/mod=03:59:01
Doc. 3	COM-FSM. (2014, April 3). Executive Committee Minutes. Retrieved from http://www.comfsm.fm/executive/minutes/EC-14-4-3.pdf
Doc. 4	COM-FSM. (2014). PowerPoint Presentation of Beca Report. Retrieved from http://www.comfsm.fm/accreditation/2014/Master_Plan_PP041014
Doc. 5	COM-FSM. (2014, April 17). Preventative Maintenance Workshop Report April 14-17, 2014. Retrieved from http://www.comfsm.fm/accreditation/2014/PM_Workshop_2014.pdf
Doc. 6	Mori, E. Letter from President Emanuel Mori to President Daisy on commitment of local revenue to Mori’s letter 27FEB2014. Retrieved from http://www.comfsm.fm/accreditation/2014/Mori_to_Daisy_27FEB14.pdf
Doc. 7	COM-FSM. (2014, March 20). Planning and Resources and Finance Committees combined meeting minutes. Retrieved from http://www.comfsm.fm/accreditation/2014/PRC_FC_minutes.pdf
Doc. 8	COM-FSM. (2014, April 4). Finance Committee meeting minutes. Retrieved from http://www.comfsm.fm/accreditation/2014/fce2014_04_04_minutes.pdf