

# COLLEGE OF MICRONESIA-FSM

## BOARD POLICY No. 8600

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### Computer Hardware Procurement

Date Adopted: 21 May 2002

Date Revised: 11 December 2009

Date Reviewed: 28 May 2014

References:

Purchase orders for computers and computer related equipment must be submitted through the Information Technology Office (ITO) and the Director of Information Technology.

The Director of Information Technology will determine best recommended computer specifications based on currently available technology, suitability to specified purpose, and compatibility with existing systems. Therefore:

1. Director of Information Technology reserves the right to request information on the purpose of the purchase and information regarding specified equipment;
2. Justification must be submitted with the purchase order stating the need and purpose of the item; and
3. The Director of Information Technology can decline to approve a purchase with adequate justification. The buyer may appeal such a decision.

Computers must be purchased from manufacturers that have been rated as above average for reliability in the preceding twelve months by a nationally published computer journal.

See Administrative Procedure 8600