

COLLEGE OF MICRONESIA-FSM

BOARD POLICY No. 8100

Computer Software

Date Adopted: 21 May 2002
Date Revised: 15 March 2018
Date Reviewed: 15 March 2018

Definition

Computer software ("software") is defined as the instructions executed by a computer, as opposed to the physical device on which they run. Software includes but is not limited to operating systems (e.g. Microsoft Windows, Linux, MacOS), applications (e.g. Word, Excel, WebMail), and application source code.

All Software Acquisitions

The installation any software on any College of Micronesia-FSM (COM-FSM) owned computer or mobile device must be vetted through the Office of Information Technology (IT), prior approval is required before installation.

Licensing and Installation

No software may be installed, copied, or used on college resources except as permitted by the terms of the license provided by the publisher of the software. Software subject to licensing must be properly licensed and all license provisions (installation, use, copying, number of concurrent users, etc.) must be adhered to strictly.

All software provided by the COM-FSM will be legally owned, including site licenses as applicable. Illegal copies of software may not be used on the college's computers.

Copyright

Software is protected by license agreement between the purchaser and the software author or owner. All software provided by the college for use by faculty, staff, and students must be used in strict compliance with the license or other agreement that specifies terms and conditions of its use.

Enforcement

The improper use of computers and software creates system vulnerability to hostile elements which may compromise the integrity of network resources and systems. The prevention of these events is critical to the security of the institution. Individual employees that do not adhere to this policy may be subject to disciplinary action, up to and including dismissal.

See Administrative Procedure 8100