

COLLEGE OF MICRONESIA-FSM  
BOARD POLICY No. 4708

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## Appeal of Financial Aid Suspension

Date Adopted: 01 April 1993  
Date Revised: 28 September 2011  
Date Reviewed: 28 September 2011

### References:

You may appeal determination of ineligibility by submitting an appeal in writing to the chairman of the financial aid committee within five working days of receipt of your suspension notice. The appeal must include the following:

1. Your reasons for not achieving the minimum academic (qualitative and/or quantitative) requirements and/or for not completing your education objective within the time frame allowed; and
2. A non-academic reason why your aid should not be terminated (i.e., illness or death in the family, personal injury or illness, or other special circumstances) with supporting documents from a doctor, counselor, and/or academic advisor.

Submission of an appeal does not guarantee reinstatement of eligibility. Each appeal will be reviewed by the financial aid committee on a case by case basis to determine whether or not the appeal is valid and contains sufficient reasons for reinstatement. All appeal decisions are final. You will be notified in writing of the Committee's decision within ten working days after the receipt of your letter of appeal by the committee.

Appeal letter forms are available at the Financial Aid Offices at all COM-FSM campuses.

### Reinstatement

If your financial aid eligibility has been suspended due to lack of satisfactory academic progress, it may be reinstated when you have made up ALL prior credit deficiencies and/or have achieved the required grade point average at your own expense.

### Treatment of Incomplete and Withdrawal

Courses with the following grades will not be considered as successfully completed: "F" (failure), "I" (incomplete), and "W" (withdrawal)

Credits will not be awarded for the course.

### Repeated Courses

Courses that are repeated will count in the calculation of hours attempted and completed hours earned for the time frame. A student may attempt a course a second time and still be eligible for financial aid. However, a student will not receive financial aid after the second attempt of the same course.