

COLLEGE OF MICRONESIA-FSM

BOARD POLICY NO. 4200

Admission Requirements for Degree, Developmental, and Certificate Programs

Date Adopted: 01 April 1993

Date Revised: 06 April 2021

Date Reviewed: 24 March 2014; 06 April 2021; 02-04 April 2025

References:

The college follows an open admission policy, allowing all eligible applicants to be admitted based on the following requirements for degree programs, developmental courses¹, or certificate programs:

1. Educational Qualification

- Have graduated from high school or be on track to graduate by the end of the current school year.
- OR hold a General Educational Development (GED) certificate or a HiSET high school equivalency credential.

2. Minimum Academic Standards

- A high school graduates must have a minimum GPA of 2.0 on a 4.0 scale.
- GED holders must have a minimum score of 35 on each section and an average score of 45 across all five sections.
- HiSET holders must have a minimum score of 8 on each subtest, a writing essay score of at least 2 out of 6, and a total combined score of at least 45 across all five subtests.

3. Placement Determination

- The COM-FSM Entrance Test (COMET) will be used exclusively for placement purposes and not for admission. However, the college may consider alternative placement instruments or accommodations for students with disabilities to ensure equitable access. These may include extended time, modified test formats, or assistive technologies.
- The COMET or other approved placement assessments will determine placement into degree-level courses, developmental courses, or certificate programs, as applicable, while ensuring all students receive appropriate accommodations based on their needs.

4. Students with Disabilities or Special Needs

The college is committed to providing an inclusive and accessible learning environment for all students who meet the educational qualification and minimum academic standards under the open admission policy, including those with disabilities and special needs, in accordance with accreditation standards and requirements, and relevant U.S. Federal, FSM National, and State laws or regulations.

To ensure equitable access while maintaining academic standards, the college shall:

¹Achieving College Excellence (ACE)

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- Provide reasonable accommodations in the admission process for students with disabilities, including alternative assessments, modified placement testing, and consideration of functional limitations to ensure admission decisions reflect potential.
- Offer holistic admission reviews for students with disabilities whose academic records may not fully reflect their potential, considering personal statements, recommendations, and non-traditional learning experiences.
- Allow provisional admission with structured academic support, offering resources like advising, tutoring, and mentorship, along with regular progress assessments.
- Ensure early engagement with counseling and student support services to create individualized support plans.
- Establish an appeals process for applicants with disabilities seeking reconsideration of admission decisions.
- Strengthen partnerships with high schools, vocational rehabilitation services, and disability advocacy organizations to support prospective students.

5. **Application Process**

Applicants must meet the following requirements and submit all necessary documents to the Office of Admissions, Records, and Retention (OARR).

- a. First-Time College Students:
 - Completed COM-FSM Application for Admission
 - Official high school transcript or proof of high school graduation, GED certificate, or HiSET high school equivalency credential
 - Proof of admission fee payment
- b. For College Transfer Students:
 - Completed COM-FSM Application for Admission
 - Proof of admission fee payment
 - Official transcripts from all previously attended colleges
 - Course descriptions (if requesting transfer credits)
 - Proof of good academic standing

See AP No. 4200.