

ADMINISTRATIVE PROCEDURE No. 4913

Title: Special Admissions to Associate Programs

Date Adopted: 13 December 2017

Date Revised: new

Date Reviewed: 13 December 2017

References:

Students seeking to be admitted to an associate degree program by completing approved certificate programs must complete an Application for Admission to Associate Degree Program & Course Selection Form.

Steps:

1. Obtain an Application for Admission to Associate Degree & Course Selection Form from the college Office of Admissions, Records and Retention (OARR).
2. Fill up information on the form and secure endorsement/approval from Dean of Academic Programs or Instructional Coordinator and Vice President of Instructional Affairs or Campus Dean or Campus Director.
3. Return the form to OARR for filing or to continue with registration steps if approved.

Conditions:

1. The certificate program completed was earned from the College of Micronesia-FSM.
2. The certificate program completed should be from the academic term where the approved certificate program was implemented. If the certificate program completed was prior to the implementation of the approved certificate program curriculum, BP 4202 Admissions to Associate Programs & AP 4000 applies where in the student needs to be on degree placement through the college placement test.
3. Students who completed approved certificate programs could only be admitted on the associated degree program. If students wish to be admitted on other than the associated degree program, BP 4202 & AP 4000 apply.

See Board Policy 4913