

COLLEGE OF MICRONESIA-FSM
BOARD POLICY No.1310

Board Meetings

Date Adopted:	20-23 March 2006
Date Revised:	22 March 2014, 13 December 2017
Date Reviewed:	22 March 2014, 13 December 2017
References:	College of Micronesia-FSM Board By-laws

ANNUAL/REGULAR MEETINGS

The Board shall hold quarterly meeting to be rotated among the four states. The first meeting of the fiscal year shall be the annual meeting in December. At the annual meeting, the Board shall elect officers, consider reports of the affairs of the College and transact such other business as may properly be brought before the meeting. The board shall also hold three other regular meetings in March, in May and in August. If it appears that a quorum will not be realized on those days, the Board may, by approval of three members, set an alternative date.

If either of these days falls on a legal holiday in the jurisdiction where the meeting is being held, then the meeting is held on the next succeeding business day. If it appears that a quorum will not be realized on those days, the board may, by approval of three members, set an alternative date.

SPECIAL MEETINGS

Special meetings may also be held at such other times as the board so determines. The chairman convenes these special meeting no later than thirty days of receipt of a petition by two of its members. By request of the president, special meetings via teleconference are held to consider time sensitive matters.

MEETING VENUE

The venue for board meetings are rotated among the four states. However, depending on the agenda and/or circumstances, a more advantageous venue may be selected by approval of three members.

NORMAL ORDER OF BUSINESS

The order of business at board meetings is as follows:

1. Call to order followed by remarks, if any;
2. Reading of the mission statement;
3. Roll call;
4. Approval of minutes;
5. Communications;

6. Reports from the regents;
7. Reports from the president of the college;
8. Agenda priorities; old business; new business; and
9. Adjournment.

All meetings of the board are conducted in accordance with the latest edition of Robert's Rules of Order, except where it is inconsistent with the bylaws or any other applicable law.

PUBLIC INVOLVEMENT

All meetings of the board are open to the public provided that the board is not discussing personnel matters, litigation or impending litigation with its attorney.

MEETINGS WITH STUDENTS AND STAFF

The board is to schedule and hold a meeting with representatives of the Student Body Association and/or Staff Senate, during the current or next upcoming board meeting, whichever is sooner, when a written request is made by the Student Body Association or the Staff Senate of the college.