

ADMINISTRATIVE PROCEDURE No. 7008

College of Micronesia-FSM Campus Posting

Date Adopted: 5 May 2000

Date Revised:

Date Reviewed: 22-24 March 2014

References: Student and Support Management Meetings, Staff and Faculty Input, and Dictionary.
Cornell University via Internet.

Procedures

The following are prohibited:

- a. The use of scotch tape, masking tape or other adhesives (including paste or glue).
- b. The use of nails, heavy gauge staples or metal fasteners other than thumbtacks.
- c. Attaching signs to or using spray paint, lime, flour, plaster of parts, shaving cream, and/or any other substance on woodwork, walls, trees, telephone, doors, light poles, walkways/retaining walls, roads, grassy areas, windows/transparent surfaces, traffic or street signs, etc., to form messages or symbols.
- d. Posters exceeding the dimensions of eleven (11) inches by seventeen (17) inches.

Consequences for violation of policy:

- a. Privileges to use the bulletin boards may be revoked.
- b. If damages occur to institutions facilities or grounds as a result of not following the posting procedure, the individual or organization will be held responsible.

Responsibility

It is the responsibility of the office of the vice president for enrollment management and student services (VPEMSS) to monitor and enforce this policy. VPEMSS will work with the Maintenance Division to construct bulletin boards outside of the facilities that do not have bulletin boards.

Definition

Posting: To inform, announce, publicize, or advertise by posting notices, etc. on a bulletin board.