

ADMINISTRATIVE PROCEDURE No. AP3001

Catalog Limitations

Date Adopted: 01 April 1993

Date Revised: 17 March 2010

Date Reviewed: 24 March 2014

Reference:

Time is measured from the first enrollment at COM-FSM to the date of certification of completion of the degree requirements in force for the major. The eight-year limit and the graduation requirements change only in the following circumstances:

- A student is out of school for at least two consecutive regular semesters. A student who is out for 2 consecutive semesters will be required to complete new requirements, if any, of their program when they return to the college.
- A student changes major by filing a 'change of major' form with the Office of Admissions, Records and Retention.

A new eight-year period then begins from the time either of the above occurs, and the graduation requirements are determined by the catalog in effect at the time of the change.

If a student does not complete all the requirements of the program as listed in the catalog in force at the end of eight years, that student must move to the program of the current catalog under the same conditions stated above. A student may not select an older catalog for graduation requirements than the catalog currently in force.

See Board Policy 3001.